

Application Deadline: Friday, October 10, 2025

2025-2026 Oakdale Indoor Market Application

Select Saturdays – Nov. 15, 2025 – March 21, 2026

9:00am – 1:00 pm (Set-up starts @ 8am)

Oakdale Discovery Center (4444 Hadley Ave)

Phone: 651-747-3860 Fax: 651-747-3861

Email: nathan.timmons@oakdalemn.gov

PLEASE PRINT

Date: _____

Business Name: _____

Name of primary seller: _____

Name of additional sellers: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Fax: _____

Email: _____ Website: _____

Do you create/make or produce all items you intend to sell? ☐ Yes ☐ No

If no, please explain: _____

If you are selling processed food, you are required to have a license from the Minnesota Department of Agriculture (651-201-6000).

License number: _____

If you are selling under the new Cottage Food law, you are required to have a registration number.

Registration number: _____

Minnesota sales tax ID number (if applicable) _____

Please list all items you intend to sell at the market. Items not listed may not be sold at the market without prior approval from Market Coordinator. Add additional page if necessary. If possible, list specific varieties and products.

Indoor Market sellers will receive one or two 6' tables for the season and the Market Coordinator will designate each vendor to a selling location (**non-negotiable**) inside the Oakdale Discovery Center. The flat rate for the season is \$125 (1 table) or \$200 (2 tables) and checks can be payable to "City of Oakdale"

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Please check the desired number of tables for your vendor booth

☐ 1 Table (\$125)

☐ 2 Tables (\$200)

Please check the weeks you plan on attending the market, or select all dates if you will be attending all market dates.

☐ Nov. 15 ☐ Nov. 29 ☐ Dec. 13 ☐ Jan. 10 ☐ Jan. 24
☐ Feb. 7 ☐ Feb. 21 ☐ March 7 ☐ March 21

I expect each vendor to come to each designated date checked off. If you miss THREE (3) dates without informing the market manager you will lose your table for the remainder of the season.

Please check:

☐ I agree that the City of Oakdale and their respective officers, employees, agents and consultants are not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in the Oakdale Indoor Market; whether such injury, theft or damage occurred prior, during, or after the Oakdale Indoor Market, vendor further agrees to indemnify, defend and hold harmless the City of Oakdale and their respective officers, employees, agents and consultants for and against any claims for such injury, theft or damage.

☐ I understand that it is required to have general/product liability insurance and the City of Oakdale does not provide this coverage. I will submit the proof of insurance with my application.

☐ The City of Oakdale takes pictures and videos of people participating in/attending the Oakdale Indoor Market for use in marketing and promotional purposes. I grant permission to use the name, pictures, videos and quotes of my employees and myself for this purpose.

Signature of primary seller: _____ Date: _____

Applications will be considered on a first-come, first-served basis. A completed application doesn't mean you are approved as a vendor. Checks/application will be mailed back if application is denied. Call 651-747-3860 or email nathan.timmons@oakdalemn.gov with questions or for more information.

Your application must be accompanied by full payment, liability insurance, and proper licenses/registrations. Incomplete applications will not be accepted!

Make checks payable to the "City of Oakdale."

Mail signed application and payment to:

Oakdale Recreation Department
Attn: Indoor Market
4444 Hadley Avenue North
Oakdale, MN 55128

Acceptance/congratulatory letters and vendor booth locations will be sent out by the end of October. Applications and checks will be returned to all unaccepted applications. We reserve the right to deny applications we don't see fit for the market.